



*Sedgwick County...
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**Wichita-Sedgwick County
Metropolitan Area Building and Construction Department**

**MABCD DIRECTIVE #13-G11
(GENERAL DIRECTIVE)**

ISSUE: Code Change Process

EFFECTIVE DATE: Immediately

The process to change code within the MABCD jurisdiction should move under the following protocol:

- The perspective change will be brought to the proper MABCD staff for initial vetting.
- Changes will be discussed with county and city legal staff.
- Once legal approves, the proposed changes will be presented to the appropriate MABCD advisory board.
- After board approval, the change will go back to city/county legal for final drafting and the matter will be set for presentation to both elected bodies.
- After changes are approved by elected officials, the changes will be summarized and will be placed into directive format and sent to staff and industry customers.
- Proper amendments will be placed in the appropriate code book(s).

Thomas J. Stolz
Director – MABCD
3/27/14